

Egg Harbor Fire Department and First Responders Standard Operating Guideline

Subject: Firefighter

SOG 002

Purpose: To have a job description and minimum level of training for firefighters in the Egg Harbor Fire Department.

Scope: This procedure applies to all members of the Egg Harbor Fire Department.

Position Summary:

Fire fighting requires skill in combating and extinguishing fires, performing rescues, preventing unnecessary damage, operating and maintaining Fire Department equipment, apparatus, and facilities. The position involves extensive training in the operation of apparatus, tools and equipment, performance of hazardous tasks under emergency conditions. This may require strenuous exertion under such handicaps as smoke and cramped surroundings and in the inspection of buildings for fire hazards to prevent fires from starting.

Characteristic Work of the Position:

A. Definition: This work is performed at a professional level in the fields of fire prevention, suppression, rescue, training, and public fire safety education.

B. Nature: Under the supervision of a fire department officer, perform such duties and activities as may be required by the codes and ordinances, State Statutes, and rules and regulations of the Fire Department.

Fundamental Duties and Ancillary Responsibilities:

A. Fundamental Job Duties:

1. Attend training courses, read and study assigned materials related to fire prevention, suppression, and rescue.
2. Respond to alarms according to the Department Standard Operating Guidelines, lay and connect hose, maneuver nozzles, and direct fire streams, raise and climb ladders, use extinguishers, protective clothing, breathing apparatus, and forcible entry tools.
3. Ventilate buildings by opening windows and skylights or by cutting holes in roofs and floors.

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4. Perform rescue operations in a team setting.
5. Perform salvage operations by placing salvage covers, controlling water damage, and removing debris.
6. Participate in department drills and attend outside courses in fire prevention, suppression, and rescue techniques.
7. Relay instructions, orders, and information; know response routes and location of major structures.
8. Perform general maintenance work in the upkeep of Fire Department apparatus, equipment, and property.
9. Perform related work as required or directed to do so by a department officer.

B. Ancillary Job Responsibilities:

1. Perform assigned inspection duties
2. Drive and operate fire apparatus under special instructions and limited qualifying conditions.
3. Perform assigned public relations and education duties
4. Learn new skills as necessary to perform additional duties or new services when implemented by the fire department.

Qualifications:

A. Essential Knowledge, Skills and Abilities:

1. Ability to establish and maintain effective working relationships with other members of the Department, community officials, and the general public.
2. Ability to learn the location of streets, the nature and location of hazardous premises, principal buildings, fire alarm reporting equipment and fire hydrant or other water source locations.
3. Ability to climb ladders and work at considerable heights.
4. Ability to learn a wide variety of firefighting duties and skills within a reasonable working period.
5. Ability to understand and follow oral and written instructions.
6. Skill in operating large, heavy fire apparatus and fire pumps under emergency conditions.
7. Knowledge and appropriate application of Department Standard Operating Guidelines.

B. Minimum Education, Experience, and Certification

1. Must be 18 years of age in good standing in the community.
2. Must have a High School diploma or equivalent.
3. Possession of a valid Wisconsin Motor Vehicle Operators License.
4. Maintain, at a minimum, a Wisconsin Entry Level Fire Fighter certification and Entry Level Driver Operator certification.
5. Maintain active fire department status as outlined in S.O.P. 1207.
6. All firefighters must maintain valid CPR card with defibrillator training.
7. Must complete the minimum ICS/NIMS training level.
8. Must provide proof of auto insurance.
9. Must pass a background check.
10. Must pass respiratory exam.

C. Annual Training Requirements:

Attend a minimum of 50% of the department training drills along with approved training outside of the regular department training program.

D. Non-Discrimination:

1. All positions and promotions within the rank of the Egg Harbor Fire Department will be filled according to the Equal Rights Act with no discrimination shown on the basis of race, religion, color, sex, age, national origin or disability.