

# Egg Harbor Fire Department and First Responders Standard Operating Guidelines

**Subject:** APPARATUS AND EQUIPMENT READINESS

**SOG 301**

**Purpose:** The purpose of this SOG is to establish a guideline for having an apparatus ready for an emergency response after a call.

**Scope:** This procedure applies to all members of the Egg Harbor Fire Department.

1. Upon returning to station check that the apparatus fuel tank is full of fuel. If fuel is needed report to an officer for a fuel card and refill the apparatus with the correct fuel.
2. Repack any missing hose on the apparatus. Hose that was used should be washed if dirty and laid out to dry.
3. Check that the water tank, foam tank, and pump primer oil tank are full, if not, refill them with the proper fluids.
4. Check that all equipment is back on the apparatus and in the proper location. If anything is missing or broken it shall be reported to an officer.
5. Apparatus and equipment shall be cleaned after all operations.