

EGG HARBOR FIRE DEPARTMENT
Assistant Fire Chief Performance Review

Name: _____

Date: _____

I ask that you grade the following review issues on a (1) thru (10) scale where (1) means "Total Failure" and (10) means "Exceeds Expectations".

1. (____) Works well under the general guidance and direction of the Fire Chief and Egg Harbor Joint Fire Commission.
2. (____) Provides supervision of all officers, firefighter and first responders, either directly or through other subordinate officers.
3. (____) Acts as the Fire Chief during the absence of the Fire Chief.
4. (____) Reviews, evaluates, develops and implements programs, guidelines and procedures for various departmental operations including training and fire prevention.
5. (____) Directs and participates in major Departmental programs.
6. (____) Responds to multiple alarms and assumes command in the absence of Fire Chief.
7. (____) Carries out duties in conformance with Federal, State, County, Town and Village laws and ordinances.
8. (____) Assists in the planning and implementation of Fire and EMS programs for the Egg Harbor Fire Department in order to better carry out the policies and goals of the Department.
9. (____) Directs the operation of Departmental training activities.
10. (____) Handles grievances from officers and firefighters, maintains Departmental discipline and the conduct and general behavior of personnel.
11. (____) Prepares and submits periodic reports to the Fire Chief regarding the Department's activities.
12. (____) Assigns personnel and equipment to such duties and uses as the service requires.
13. (____) Meets with elected or appointed officials, other Fire/EMS officials, community and business representatives and the public on all aspects of the Department's activities.
14. (____) Attends conferences and meetings to keep abreast of current trends in the field; represents the Fire Department in a variety of local, county, state and other meetings.
15. (____) Performs the duties of command personnel as needed.
16. (____) Serves as a member of various committees.

Reviewed By: _____