

**EGG HARBOR FIRE DEPARTMENT  
STANDARD OPERATING GUIDELINES  
EMPLOYEE HANDBOOK  
REVIEW AND AGREEMENT STATEMENT**

Book Number Issued: \_\_\_\_\_

Date of Review: \_\_\_\_\_

I \_\_\_\_\_ have received, and agree to read, the Standard Operating Guidelines /Employee Handbook that has been issued to me by the Egg Harbor Fire Department. I agree that it is my responsibility to update and maintain the Standard Operating Guidelines/Employee Handbook. I understand that the Standard Operating Guidelines/Employee Handbook will remain the property of the Egg Harbor Fire Department. I agree to surrender the handbook to the Egg Harbor Fire Department upon termination with the Department.

I agree to follow all of the Guidelines and Procedures to the best of my ability.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Issuing Officer: \_\_\_\_\_ Date: \_\_\_\_\_